

GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES
Public Budget Heariting & Regular Meeting
April 28, 2021

Time: 7:30p.m.

Place: Green Hills School
Small Gym

I. CALL TO ORDER – 7:30pm

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT – read by Mrs. Bilik

“This is a public hearing and regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mrs.	Marie Bilik	2023	<i>Present</i>
Mrs.	Ann Marie Cooke	2021	<i>Present</i>
Mr.	Scott Guzzo	2022	<i>Present</i>
Dr.	Noah Haiduc-Dale	2022	<i>Present</i>
Ms.	Deana Lykins	2023	<i>Present</i>
Ms.	Kristin Post	2021	<i>Present</i>
Mr.	Michael Rose	2021	<i>Present</i>
Mr.	Rob Strasser	2022	<i>Present</i>
Dr.	Melissa Van Blarcom	2023	<i>Present</i>
Dr.	Lydia Furnari, Interim Superintendent		<i>Present</i>
Mr.	Ernest Turner, Bd. Secretary		<i>Present</i>

Mrs. Bilik called for a motion to approve the agenda inclusive of the addendum for this meeting.

**Motion.....Mrs. Cooke
/Roll Call/**

Second....Ms. Post

	MR. GUZZO	DR. HAIDUC- DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES										9
NO										0
Abstain										0
Absent										0

D. MISSION STATEMENT – read by Dr. Haiduc-Dale

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

Mrs. Bilik thanked Dr. Haiduc-Dale for his musical Kindergarten presentation. Dr. Haiduc-Dale indicated he will also work with other classes this spring.

II. PRESENTATION HEARING OF THE 2021-2022 BUDGET

- Presentation of the 2021-2022 budget – Dr. Lydia Furnari, Interim Superintendent, and Mr. Ernest Turner, Business Consultant.

Dr. Furnari and Mr. Turner presented the budget for the 2021-2022 budget that was approved by the Sussex County Education Office. A period of questions and answers followed. The Budget presentation and User Friendly Budget will be posted to the District Website on April 29, 2021 if approved by the Board during this meeting.

III. ADOPT THE 2021-2022 SCHOOL BUDGET

A. Motion to adopt the 2021-2022 School Budget as follows:

RESOLVED, The Green Township School District Board of Education in accordance with N.J.S.A 18A:7F-38, hereby approves the adoption of the 2021-2022 school year district budget as follows:

	General Fund	Special Revenues	Debt Service	Total
2021-22 Total Expenditures	\$12,781,477.	\$212,385.	\$140,507.	\$13,134,369.
Less: Anticipated Revenues	\$2,690,879.	\$212,385.	\$47,770.	\$2,951,034.
Taxes to be Raised	\$10,090,598.	\$0.	\$92,737.	\$10,183,335.

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget a withdrawal from the Tuition Reserve in the amount of \$151,738. The purpose of this withdrawal is to fund tuition expenses and adjustments; and

BE IT FURTHER RESOLVED that the Green Township School District Board of Education Education includes in the proposed budget the use of Banked Cap in the amount of \$45,972. The purpose of this use will be to support the operations and programs of the school district; and

THEREFORE, BE IT RESOLVED that the district's maximum taxing authority is composed of:

\$0.00	Health Benefit Adjustment
\$0.00	Enrollment Adjustment Inflated by 2%
\$0.00	PERS Deferment
\$45,972.00	Use of Banked Cap
\$196,953.00	2% Current Expense Tax Levy Increase
<u>\$9,847,673.00</u>	<u>Prior Year 2020-2021 Current Expense Tax Levy</u>
\$10,090,598.00	Maximum District Tax Levy 2021-2022

Motion . . . **Dr. Haiduc-Dale**

Second . . . **Mr. Guzzo**

/Roll Call/

	MR. GUZZO	DR. HAIDUC- DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES	X	X	X	X	X	X	X	X	X	0
NO										0
Abstain										0
Absent										0

- B. Motion to approve the following resolution regarding travel and related expense reimbursement maximum costs for 2021-2022 school year:

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A 7.4 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$1,500 for each and all staff and board members and a district maximum expenditure of \$15,000.

Motion Mrs. Cooke

Second Mr. Rose

/Roll Call/

	MR. GUZZO	DR. HAIDUC- DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES	X	X	X	X	X	X	X	X	X	0
NO										0
Abstain										0
Absent										0

IV. CORRESPONDENCE

Ms. Bilik indicated that the Board received an email from a member of the public.

V. PUBLIC PARTICIPATION ON AGENDA TOPICS - read by Mrs. Bilik

This remote public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. That recognition will be made in the order names appear in the chat box of the digital platform. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

NONE

VI. DISCUSSION/ACTION ITEMS

Mrs. Bilik asked Dr. Furnari to introduce the items under Motion A. Dr. Furnari indicated that the dates for the 8th grade promotion included a rain date, as the ceremony is planned as an outdoor event. Also, due to the fact that the District did not use all of its planned inclement weather days, prompted a request for the school year to reflect an earlier end date. There was a question from the Board as to why these motions needed approval and Dr. Furnari explained that changes to the school calendar are approved by the Board each year.

A, Motion to approve the following dates:

- Eighth grade promotion ceremony – Monday, June 14, 2021
Rain Date – Tuesday, June 15, 2021
- Last day of school for students – Wednesday, June 16, 2021
Motion.....Ms. Lykins Second.....Ms. Post

/Roll Call/

	MR. GUZZO	DR. HAIDUC- DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES										9
NO										0
Abstain										0
Absent										0

VII. SUPERINTENDENT SEARCH

Mr. Guzzo asked if there would be an update on the Superintendent Search. Mrs. Bilik indicated that the Board is in the final phase of the process and hopes to make an appointment next month.

NEWTON UPDATE – Added to Agenda

Mrs. Bilik asked Mrs. Cooke to provide an update on the most recent Newton Board of Education meeting. Mrs. Cooke indicated that the Newton Board of Education had its Public Hearing on the Budget on April 27, 2021. Additionally, Superintendent; Dr. Greene has been asked to serve on the NJDOE Road to Recovery panel. Notes from this meeting are included in the attachments for the GTSD April 28, 2021 meeting.

VIII. BOARD BUSINESS – Mrs. Ann Marie Cooke

Mrs. Cooke made a motion to approve motions A and B on the agenda as well as motion C on the addendum, under Board Business.

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of April 21, 2021 (**attachment**)
2. Executive Session of April 21, 2021.

B. Motion to affirm the Superintendent's decisions regarding HIB incident #2020202101 as reported to the Board of Education on April 21, 2021.

C. Motion to approve the Ad Hoc Superintendent Search Contract Committee for the 2020-2021 school year: (addendum)

Marie Bilik
Ann Marie Cooke
Mike Rose
Scott Guzzo

Motion **Mrs. Cooke** Second **Mr. Rose**

/Roll Call/

	MR. GUZZO	DR. HAIDUC- DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
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YES	X	X	X	X	X	X	X	X	X	0
NO										0
Abstain										0
Absent										0

IX. UNFINISHED BUSINESS
NONE

X. NEW BUSINESS
NONE

XI. COMMITTEE REPORTS

A. FINANCE - Mr. Scott Guzzo, Chairperson

Mr. Guzzo made a motion to approve motions 1 & 2.

Motions 1 & 2 below are corrections to Finance motions 1 & 2 from the April 21, 2021 agenda.

1. Motion to approve the General Fund bills list for March 19, 2021 through April 21, 2021 for a total of \$1,041,016.91. (**attachment**)
2. Motion to approve the disbursements for April 2021 from the Student Activities Account in the amount of \$0.00 and the Business Office Petty Cash Account in the amount of \$0.00. (**attachment**)

Motion . . . **Mr. Guzzo**

Second . . . **Mr. Rose**

/Roll Call/

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES	X	X	X	X	X	X	X	X	X	0
NO										0
Abstain										0
Absent										0

B. PERSONNEL – Mrs. Cooke, Chairperson

Mrs. Cooke made a motion to approve 1-4 on the agenda and motions 5-8 on the addendum. The motion was seconded by Ms. Post. Discussion ensued concerning consistency and possible correction to motions 1, 2 & 3. After further discussion, the motion was made to table motions 1 & 3 until the May meeting.

Motion to table 1 & 3

Motion . . . **Mrs. Cooke**

Second . . . **Mr. Rose**

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
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YES	X	X	X	X	X	X	X	X	X	0
NO										0
Abstain										0
Absent										0

Motion was made to approve motions 2 and 4 from the agenda as well as motions 5-8 from the addendum.

1. Motion to approve Jon Paul Bollette as the Principal/Coordinator of Instruction for the 2021-2022 school year at the salary of \$100,286.56 as per the attached contract, as recommended by the Interim Superintendent. **(attachment)**

/Roll Call/

Tabled until May meeting

2. Motion to approve contract renewal for the 2021-2022 school year for staff members listed on the attached Personnel List A, Tenured Teachers, as recommended by the Interim Superintendent. **(attachment)**
3. Motion to approve David H. Miller, Jr. as the Facilities Manager for the 2021-2022 school year at the salary of \$80,458.50 (inclusive of \$500.00 and \$300.00 black seal stipend) as per the attached contract, as recommended by the Interim Superintendent. **(attachment)**

/Roll Call/

Tabled until May meeting.

4. Motion to approve Kimberly Ervey as a Substitute Teacher for the 2020-2021 school year pending approval of her criminal history background check archiving request, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c.

Motions 5-8 from Addendum

5. Motion to approve the following as Summer Custodians for the summer of 2021 at the hourly rates listed below, as recommended by the Interim Superintendent.

Name	Summer 2021 Hourly Rate	Hours per Week (Maximum)
Bussow, Michael	\$13.52	40
Kenny DeGraw	\$12.00	32
McKeown, James	\$12.12	32
Sandy Roy	\$12.12	32

Employment for Kenney DeGraw is pending approval of his criminal history background check, as recommended by the Interim Superintendent. His hiring is on

a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c.

(**Note:** Summer Custodians will work from June 17, 2021 through August 27, 2021, as needed. There will be no paid holidays, sick or vacation time for Summer Custodians.)

6. Motion to approve the request for intermittent medical leave of absence from Janis Martz from April 19, 2021, through April 30, 2021, as recommended by the Interim Superintendent.
7. Motion to accept with regrets the retirement resignation of Janis Martz as of May 1, 2021, as recommended by the Interim Superintendent. (**attachment**)
8. Motion to accept with regrets the retirement resignation of Patricia Galfo as of May 17, 2021, as recommended by the Interim Superintendent. (**attachment**)

Motion **Mrs. Cooke**

Second **Mr. Rose**

/Roll Call/

	MR. GUZZO	DR. HAIDUC- DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES	X	X	X	X	X	X	X	X	X	0
NO										0
Abstain										0
Absent										0

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS read by Mrs. Bilik

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

1. Mrs. April Orozco asked about data related to the Intervention program including the number of students who participate in the program, test out of the program and other information related to referrals for evaluation. Dr. Furnari responded as follows:

A question was asked about our Intervention Program for Reading using the Leveled Language Intervention (LLI) materials, concerning the number of students who participate, have made significant progress and who have exited the program. I would like to take this opportunity to provide that information:

During the 2019-2020 school year there were 41 students who participated in the Intervention program. There were 19 students of the 41 participants who exited the program as of June 2020.

During the current school year, there are 45 students enrolled in the program. At present, there are 6 students who have already exited the program and another 23 students who have made significant progress, increasing their reading levels by 2

levels or more. Final data as to the number of students who exit the program by June 2021 will be reported after the end of the school year.

The instructional aim of the LLI program is to support students in their acquisition of skills in the areas of decoding, fluency and comprehension so that they are able to move from RTI Tier III targeted intervention, to RTI Tier II supports that are provided within the classroom by their Language Arts teacher.

Mr. Guzzo asked if any of the students who tested out of the program already this year were among those who made significant progress last year. Dr. Furnari said she would get that information to the Board shortly.

Dr. VanBlarcom asked for clarification concerning the term “Exiting from the Program”. Dr. Furnari reiterated that students who exit from Tier III targeted intervention move to Tier II supports in their classroom provided by their classroom teacher unless progress is so significant that they can be transitioned to Tier I (regular classroom instruction with no additional supports).

2. Ms. April Johnson asked how long K-2 students learning remotely are expected to be online per day and how much time is expected for asynchronous activities. Dr. Furnari and Mr. Bollette will provide that information to the parent community in the near future.

XIII. CLOSED MEETING - 8:46pm

Closed Meeting Motion was read by Mrs. Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing b, Individual Privacy and i, Personnel.

Motion . . . **Mrs. Cooke** Second . . . **Dr. VanBlarcom**

/Roll Call/

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES										9
NO										0
Abstain										0
Absent										0

XIV. RECONVENE - 9:04pm

Motion to reconvene into public session.

Motion . . **Ms. Post** Second . . . **Mr. Guzzo**

/Roll Call/

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES										9
NO										0
Abstain										0
Absent										0

XV. ADJOURNMENT - 9:04pm

Motion . . . **Dr. Haiduc-Dale** Second . . . **Mrs. Cooke**

/Roll Call/

	MR. GUZZO	DR. HAIDUC-DALE	MS. LYKINS	DR. VAN BLARCOM	MS. POST	MR. ROSE.	MR. STRASSER	MRS. COOKE	MRS. BILIK	CONSENT ALL IN FAVOR
YES										9
NO										0
Abstain										0
Absent										0

Respectfully submitted by:

Dr. Lydia E. Furnari, Interim Superintendent

Mr. Ernest Turner, Acting Board Secretary